**Guilford Fire District Monthly Meeting Minutes**

 **June 2, 2025**

**Members Present:** Dee Fuller, Jon Worden, Woody Brown, Dave Hubbard, Taylor Page

Secretary/Treasurer – Michelle George.

**Absent:**

**Guests Present:** Harold Ives, Garret George

The meeting was called to order at 7:00 pm by Dee Fuller.

May 5, 2025, minutes were reviewed, Woody made a motion to approve the minutes as written and Dave 2nd the motion, all approved. Unless otherwise stated, all Commissioners are present for both this meeting and for all votes taken during this meeting.

Treasurer’s Report - Woody made a motion to accept the May reports and Taylor 2nd the motion. All approved.

Bills were reviewed and Taylor made a motion to pay the bills and Woody 2nd the motion, all approved.

**Old Business:**

**Building Maintenance:**

* **Building Cracks-** Ongoing – weather permitting.

**Chief’s Report:**

* **Training** – Sexual harassment training will be held after June meeting.
* **Entrance door** –Code change is complete.
* **Memorial Day** – Good turn out for the parade & ceremony.

**Policies:**

* **Parking Lot Policy-**No update on further researching policies.
* **Disaster Plan Policy**-on hold, Dee needs to discuss with Harold.
* **Policy manuals**- Woody made a motion to approve all policies in the policy manual, policy Resolutions are attached. Dave 2nd, all approved.

**Fire District:**

* **Fire & EMS Inventory-** Ongoing.
* **District Inventory –** Scheduled for October 12, 2025 @ 3pm.
* **OSHA Regulation Update**-Tabled.
* **Assignment of Board job duties –** Tabled.
* **District closet** – Need filing cabinet with lock.
* **QuickBooks –** Migration is complete.
* **Officer’s Guide Rev 27 –** Michelle has only been able to find e-book version; Dee will look into other options.
* **UTV Trail ride** – Meeting being held at the Town of Guilford Office Wednesday June11, 2025 at 6pm. Dee has asked Garret to be the action person on this event.

**New Business:**

* **Building usage –** Mona Ingham passed away, will be using the downstairs of the station for a get together for her family & friends.
* **1st Responder Summit –** Being held on Capital Hill on July 24, 2025, from 8am – 5pm.
* **Advertising sign –** Sign needs some repair and updating so it is easier to move, Lousie is unable to mow around it and can’t move it out of her way. Garret would like to mount the sign on a moveable frame. Woody made a motion to authorize Garret George to update the sign to make it moveable and more stable with a maximum amount to spend of $700.00, Taylor 2nd the motion. All approved.

**New Building Project:**

1. **Saam Property-** Tentative closing date by end of next week.
2. **Grant updates-** All submitted, waiting for word.
3. **Feasibility study –** Lamont Engineering will be attending the next Building Comm meeting on June 2, 2025, to go over the study and other options.
4. **Municipal Solutions –**Actively working with on available options.

Woody made a motion to adjourn the meeting at 8:24pm and Taylor 2nd the motion. All approved.

Respectfully submitted by: Michelle George-Guilford Fire District Secretary and Treasurer