**Guilford Fire District Monthly Meeting Minutes**

 **January 13, 2025**

**Members Present:** Dee Fuller, Jon Worden, Dave Hubbard, Woody Brown, Taylor Page

Secretary/Treasurer – Michelle George.

**Absent:**

**Guests Present:** Harold Ives, Garret George

The Organizational meeting was called to order at 7:00pm by Michelle George. Pledge was recited and stood for a moment of silence.

Jon made a motion to close the Organizational meeting at 7:19pm, Woody 2nd the motion. All approved.

The meeting was called to order at 7:20 pm by Dee Fuller.

The December 9th minutes were reviewed, Woody made a motion to approve the minutes as written and Dave 2nd the motion, all approved. Unless otherwise stated, all Commissioners are present for both this meeting and for all votes taken during this meeting.

Treasurer’s Report -Taylor made a motion to accept the December reports and Woody 2nd the motion. All approved.

Bills were reviewed and Woody made a motion to pay the bills and Dave 2nd the motion, all approved.

**Old Business:**

**Building Maintenance:**

* **Building Cracks-** Ongoing – weather permitting.
* **Commissioner Elections-** Elections held on December 10th, 2024. Taylor Page was elected for a 5-year term, Woody Brown was elected for a 1-year term.
* **Building & Equipment Funds –** Discussion on the need to create a Building & Equipment Fund.

**Chief’s Report:**

* **Training** – To be held Thursday 1/9/2025 and Wednesday 1/22/25.
* **Trucks** –Thank you to Ray and Garret for doing some added maintenance to the fire trucks.
* **Fatal Fire-** FYI on house fire in Mt Upton.
* **Furnace** – Issue has been fixed.
* **Upcoming BEFO Class** – Will be contacting some members to find out intentions with this class.

**Policies:**

* **Parking Lot Policy-**No update on further researching policies.
* **Disaster Plan Policy**-on hold, Dee needs to discuss with Harold.

**Fire District:**

* **District Closet Cleanup Day-** Scheduled for Sunday January 26th at 9:00am.
* **Fire & EMS Inventory-** Ongoing.
* **OSHA Regulation Update**-Tabled.
* **Assignment of Board job duties –** Tabled.
* **SAAM Property** – Dee made a motion to amend original motion made in the December minutes – **(**Jon made a motion to approve giving Dee authorization to negotiate a purchase agreement not to exceed $10,000.00 to acquire the Joe & RJ Saam property needed for the location of the new fire station, Dave 2nd the motion. Roll call – Woody – Aye- Jon -Aye- Dave -Aye- Dee -Aye-, Carried.) as follows: Motion authorizing Dee to negotiate a purchase agreement not to exceed $10,000.00 to acquire the Joe & RJ Saam property along with and including all associated costs in the final purchase. Woody 2nd the motion, all approved. Carried.

**New Business:**

* **Access code –** Discussion on not giving out the code to the front door for Hall rentals, Harold will look into getting the code changed or locks changed.
* **Commissioners Training**- Is March 22, 2025, in Endwell NY from 8am – 3pm.
* **Charge Account** – Jon asked about looking into opening a charge account with Barnards Hardware Store in Bainbridge NY.
* **Check #8700** – Void check for Labor posters in the amount of $109.50. (Stale dated)
* **Pole Barn –** Department members will be hauling/cleaning out in the spring.

**New Building Project:**

1. **Saam Property-** Owners agreed to $5000.00 to purchase property, will be contacting attorney in regard to obtaining his abstract. Our attorney will write up a simple purchase agreement. New survey has been done and final paperwork is being completed.
2. **Funding Applications-** All submitted. Ask the Grant writer to attend next Building Committee meeting.
3. **Feasibility study –** In progress
4. **Keystone-** Contract has been signed and returned.
5. **Bonding –** Contracts signed.

Woody made a motion to adjourn the meeting at 9:15pm and Taylor 2nd the motion. All approved.

Respectfully submitted by: Michelle George-Guilford Fire District Secretary and Treasurer