**Guilford Fire District Monthly Meeting Minutes**

 **December 9, 2024**

**Members Present:** Dee Fuller, Jon Worden, Dave Hubbard and Woody Brown.

Secretary/Treasurer – Michelle George.

**Absent:** Robin Blincoe

**Guests Present:** Harold Ives, Garret George, Tim Dumond

The meeting was called to order at 7:00 pm by Dee Fuller. Pledge was recited and stood for a moment of silence.

The November 11th minutes were reviewed. Woody made a motion to accept the minutes amending the motion changing voting hours to 6pm – 9pm for the elections to be held Tuesday December 10, 2024, Dave 2nd the motion, all approved. Unless otherwise stated, all Commissioners are present for both this meeting and for all votes taken during this meeting.

Treasurer’s Report -Woody made a motion to accept the November reports and Dee 2nd the motion. All approved.

Bills were reviewed and Woody made a motion to pay the bills and Dave 2nd the motion, all approved.

**Old Business:**

**Building Maintenance:**

* **Building Cracks-**Work in process.
* **Commissioner Elections-** Elections to be held on December 10th, 2024, from 6pm – 9pm for 2 open seats, a 1 year term – Woody Brown is on the Ballot, and a 5 year term – with Taylor Page and Kate Haynes both on the Ballot running for the seat.
* **Building & Equipment Funds –** Discussion on the need to create a Building & Equipment Fund.

**Chief’s Report:**

* **Training** – Electric bus training in Sidney November 12th & 13th went well.
* **191& 192** –new gauge has been installed on 191, all parts will be in this week for 192 repairs.
* **Christmas with Santa-** December 14th from 1-3pm.
* **SCBA testing** – Complete
* **Truck Maintenance** – All trucks have been serviced.

**Policies:**

* **Parking Lot Policy-**No update on further researching policies.
* **Disaster Plan Policy**-on hold, Dee needs to discuss with Harold.

**Fire District:**

* **District Closet Cleanup Day-** Completed but still more needed.
* **Fire & EMS Inventory-** Dee provided the Chief with inventory sheets to be completed by the EMS Squad and the Fire Department.
* **OSHA Regulation Update**-Tabled.
* **Assignment of Board job duties –** Tabled until after elections.
* **Organizational meeting** – To be held January 13th, 2025.

**New Business:**

* **SAAM Property –** Jon made a motion to approve giving Dee authorization to negotiate a purchase agreement not to exceed $10,000.00 to acquire the Joe & RJ Sam property needed for the location of the new fire station, Dave 2nd the motion. Roll call – Woody – Aye- Jon -Aye- Dave -Aye- Dee -Aye-, Carried.

**New Building Project:**

1. **Saam Property-** Pending
2. **Funding Applications-** All submitted.
3. **Feasibility study –** In progress
4. **Keystone-** Contract has been signed and returned.
5. **Bonding –** Contracts signed.

Woody made a motion to adjourn the meeting at 8:23pm and Dave 2nd the motion. All approved.

Organizational Meeting will be held on January 13th at 7pm.

Respectfully submitted by: Michelle George-Guilford Fire District Secretary and Treasurer