**Guilford Fire District Monthly Meeting Minutes**

**September 9, 2024**

**Members Present:** Dee Fuller, Jon Worden, Robin Blincoe and Woody Brown.

Secretary/Treasurer – Michelle George.

**Absent:** Dave Hubbard

**Guests Present:** Harold Ives, Garret George

Meeting was called to order at 7:00 pm by Dee Fuller. Pledge was recited and stood for a moment of silence.

The August 12th minutes were reviewed. Jon made a motion to accept the minutes with the amendment to the Saam property motion, Robin 2nd the motion, all approved. Unless otherwise stated, all Commissioners are present for both this meeting and for all votes taken during this meeting.

Treasurer’s Report -Jon made a motion to accept the August reports and Robin 2nd the motion. All approved.

Bills were reviewed and Woody made a motion to pay the bills and Robin 2nd the motion, all approved.

**Old Business:**

**Building Maintenance:**

* **Building Cracks-**Work in progress.
* **Fuel/Propane Bids-** Blue ox will be putting in tanks Friday September 13th and doing the furnace service on October 9th at 2pm. Discussion on service contract terms & conditions will ask for contract and coverage information.

**Chief’s Report:**

* **Trash pump** –The trash pump needs repair/possible replacement.
* **Truck 192** – Is out of service due to gas leak.
* **Fire Department picnic-** Saturday September 14th, noon at Ken Haynes home.
* **EMS Fundraiser** – Lobster sale Saturday September 21st.
* **EMS update** – Jerry Hedman has joined the squad as a driver and been going through training, squad will be covering Bainbridge Guilford modified/varsity football games as needed in Bainbridge.
* **DMV Lens Account** – Is set up for use.
* **Fire Prevention** – To be held Wednesday October 9th 2024.

**Policies:**

* **Parking Lot Policy-**No update on further researching policies.
* **Mutual Aide Agreement**-Dee has a copy of the agreement.
* **Disaster Plan Policy**-on hold, Dee needs to discuss with Harold.
* **Investment Policy** – Approved
* **Purchasing Policy** – Approved

**Fire District:**

* **District Closet Cleanup Day-** Completed but still more needed.
* **EMS Inventory-** Dee would like the squads inventory list in excel format.
* **Fire Department Inventory**- still waiting to receive, Harold is actively working on this.
* **Internet Upgrade**- The Wi-Fi and phones have now been switched from Spectrum to Frontier. Woody returned equipment to Spectrum and Michelle called and had service cancelled. Wi-Fi guest network has been set up for Department members.
* **OSHA Regulation Update**-Tabled.
* **Assignment of Board job duties –** Tabled.
* **District Budget-** Continued working on the proposed 2025 Budget.
* **NBT savings account-** Michelle has the paperwork to make these changes, waiting on Dave Hubbard’s signature. Discussion on the possibility of adding another signer to the NBT accounts in case of emergency.
* **Printer purchase-** pending

**New Business:**

* **Annual Tax cap Resolution-**. The Board passed the Resolution to not exceed the Annual Tax cap. Roll call- Jon – Aye- Woody -Aye- Robin -Aye- Dave -Absent- Dee -Aye-, Carried.
* **District Budget hearing-** Budget hearing is scheduled for Tuesday October 15, 2024, at 7pm. Will be placed in the paper prior to October 10, 2024.
* **Budget & Fund Balance policy-** Please review for approval at next month’s meeting.
* **Commissioner Elections-** Elections to be held in December.
* **Meeting discussions –** We will only have one conversation at a time during the meetings so everyone can be involved in all discussions and to avoid future confusions.

**New Building Project:**

1. **Saam Property-** Pending
2. **Funding Applications-** All submitted. Senator Schumer’s grant has been passed on to the appropriations committee.
3. **Feasibility study –** In progress

Woody made a motion to adjourn the meeting at 10:14pm and Robin 2nd the motion. All approved.

Next meeting will be held on October 14th at 7pm.

Respectfully submitted by: Michelle George-Guilford Fire District Secretary and Treasurer